2015 RULES AND REGULATIONS
FOR STUDENTS AND TEACHERS

General Information

The rules and regulations included here apply nationwide. Each Member of Congress may issue additional rules for his or her district. Please consult with your Member's office to verify whether any additional rules apply.

The competition is open to high school students only. Exceptions may be made for schools that have 7th through 12th grades on one campus. Teachers and/or students should verify their eligibility with the office of the Member of Congress.

Artwork must be two-dimensional. Each framed artwork can be **no larger** than **28 inches long, 28 inches wide, and 4 inches deep**. If your artwork is selected as the winning piece, it must arrive framed and must still measure no larger than the above maximum dimensions. No framed piece should weigh more than 15 pounds.

Accepted mediums for the two-dimensional artwork are as follows:

- Paintings: oil, acrylics, watercolor, etc.
- Drawings: colored pencil, pencil, ink, marker, pastels, charcoal (It is recommended that charcoal and pastel drawings be fixed.)
- Collages: must be two dimensional
- Prints: lithographs, silkscreen, block prints
- Mixed Media: use of more than two mediums such as pencil, ink, watercolor, etc.
- Computer-generated art
- Photographs

Each entry must be **original** in concept, design, and execution and may not violate U.S. copyright laws. Any entry that has been copied from an existing photo or image (including a painting, graphic, or advertisement) that was created by someone other than the student is a violation of the competition rules and **will not** be accepted.

Work entered must be in the original medium (that is, not a scanned reproduction of a painting or drawing).

Artwork will hang in the Capitol for the **entire year** of the exhibition and **cannot** be returned to the students earlier. Students should, therefore, submit artwork they will not need for other purposes.

Suitability Guidelines

As outlined in these guidelines, the final decision regarding the suitability of all artwork for the 2015 Congressional Art Competition exhibition in the Capitol will be made by a panel of qualified persons chaired by the Architect of the Capitol. While it is not the intent to censor any artwork, we do wish to avoid artwork that is potentially inappropriate for display in this highly travelled area leading to the Capitol.

Artwork must adhere to the policy of the House Office Building Commission. In accordance with this policy, exhibits depicting subjects of contemporary political controversy or a sensationalistic or gruesome nature are not allowed. It is necessary that all artwork be reviewed by the panel chaired by the Architect of the Capitol and any portion not in consonance with the Commission's policy will be omitted from the exhibit.

Student Information and Release Form

Each entrant must submit a Student Information and Release Form. The Student Information and Release Form is available through the office of your Member of Congress.

The information requested on the first page of the form should be provided as thoroughly as possible. Students should be sure list their mailing addresses, if they differ from their home addresses. Students should also include contact information that will be valid for several years.

The form requires a description of the artwork, which should be detailed, clearly identifying the major elements of the work. For example, "self-portrait" or "a picture of two people" would be unacceptable, due to the large number of works that would fit that description. The following is an example of an acceptable description: "A painting of two people; the person on the left wears a green sweater and khaki pants; the person on the right wears a black shirt and a striped skirt. A dog sits at their feet."

The second page of the Student Information and Release Form contains a legal release and a certification that the artwork is original in design and execution. The student, an art teacher, and a parent or guardian must sign where appropriate. Entries without signed originality certifications and artwork releases may not be accepted.

A **TYPED** copy of the Student Information and Release Form, signed by the teacher, a parent or guardian, and the student, **must be** securely attached to the back of the artwork to certify the originality of the piece. Please retain a copy for your records.

Framing Guidelines (Overall Winner)

Framing regulations apply only to the winning artwork that will be sent to Washington, DC. Each Member of Congress may include additional entry rules for his or her own District; please consult your Member's office to see whether a frame is required for the district competition. Even if your Member of Congress does not require a frame to enter the artwork in the district competition, **if your artwork is selected for display in the Congressional Art Competition exhibition, it must be delivered in a frame no larger than 28 inches long, 28 inches wide, and 4 inches deep.**

All winning artwork must be enhanced and protected by a sturdy frame. Frames must be made of wood or metal. No plastic "snap on" or metal frames that can easily come apart are to be used.

All artwork except paintings in oil or acrylic on canvas must be protected by Plexiglas or glass. Plexiglas is preferred. If glass is used, special packing and shipping arrangements are encouraged to ensure that the work is not damaged if the glass breaks.

All works, including frame, should be no larger than 28 inches long, 28 inches wide, and 4 inches deep, to the outside of the frame, and 15 pounds in weight. Ensure the framer is informed of the size and weight limit and double check the size before sending the entry to Washington, DC. ***Due to wide participation of Member offices, framed works larger than the specified dimensions will be turned away.***

Matting can enhance or detract from a work of art and should be carefully selected.

The artwork will be hung from vertical wires. Two sturdy eye hooks or the equivalent **must** be attached at the top right and left sides of the back of the frame for hanging in order to prevent the work from leaning forward or hanging unevenly. Wire between the hooks is not needed.

Do not attach labels, ribbons, etc., to the front of the piece or underneath the glass or Plexiglas.

Please indicate which side is up by marking arrows pointing towards the top on the back.

Each work must have a label with this information securely applied to the back:

Student Name
Address
Phone Number

Title

Medium

Member's Name

State and District

Please use the largest label you have available. This information should be typed.

2015 Art Submission Checklist

When preparing for the Congressional Art Competition, please complete the following checklist. This will ensure that the Congressional Art Competition staff will accept the artwork.

Please consult the official rules and regulations for more information.

This checklist is based on the rules and regulations that apply nationwide. Each Member of Congress may institute other requirements in addition to these.

Requirements for All Students, Parents/Guardians, and Teachers:

- ☐ The artwork is no larger than 28" x 28" x 4" when framed. (Note: Each Member of Congress may specify whether or not all entries should be framed. Prior to sending the winning artwork to Washington, DC, it must be framed.)
- ☐ The artwork meets suitability and originality guidelines.
- ☐ The Student Information and Release Form is attached to the back of the artwork.
    - ☐ The release form has signatures from the student, parent/guardian (if necessary), and an art teacher.

Requirements for the Winning Student and Parents/Guardians:

- ☐ Frame the winning artwork.
    - ☐ Remove all labels, ribbons, etc., before framing.
    - ☐ *The artwork is no larger than **28" x 28" x 4"** and does not weigh more than 15 pounds, **including the frame**.*
    - ☐ Attach two sturdy eye hooks or the equivalent at the top right and left sides of the back of the frame.
    - ☐ Draw arrows on the back of the artwork to indicate which direction is "up".

Requirements for Congressional Offices:

- ☐ If there are questions about the winning artwork's suitability or originality, consult with the Curator of the Architect of the Capitol. For a consultation, please call 202-228-2700.
- ☐ Submit the winner's name, contact information, and artwork information to the Congressional Institute no later than May 6, 2015.
- ☐ Package the artwork and ship it to Washington, DC, so that it arrives no later than May 26, 2015.
    - ☐ If the art is covered by glass, pack the art in such a way that the pane will not break. (Consult a shipping expert for assistance.)
    - ☐ Mail the artwork to the home of a DC staffer, **not** directly to the Congressional office.
- ☐ The second page of the Student Information and Release Form attached to the back of the artwork bears the Member's signature.